



**ANNEXURE**

**BOARD OF INTERMEDIATE EDUCATION::ANDHRA PRADESH HYDERABAD**

**THE RATES OF REMUNERATION PAYABLE TO VARIOUS PERSONNEL INVOLVED IN  
CONDUCT OF PRACTICAL EXAMINATIONS of I.P.E March- 2016 AS ON 13-02-2016.  
AS PER PROCEEDINGS RC.NO. 6/C25-4/ IPE MARCH 2016,DATED: 09-02-2016 ,  
PROCS. RC.NO.55/C25-4/2011-12 DATED:10-05-2012&  
RC.NO.116/V1-1/MARCH2012 DATED: 20-12-2011**

**A REMUNERATION FOR GENERAL PRACTICALS (SESSION-WISE):**

(Practical Time Table copy is the basis for the claim of remuneration for the following personnel)

**Practical Centre Staff:**

- |    |   |   |            |
|----|---|---|------------|
| 1. | Chief Superintendent (per session)  | - | Rs. 225-00 |
| 2. | Departmental Officer  | - | Rs. 200-00 |
| 3. | Skilled Assistant (per session)<br>(One session before commencement of<br>examinations and one session after<br>completion of Practical examinations<br>will be allowed). | - | Rs. 120-00 |
| 4. | Museum keeper, Store keeper,<br>Gas Mechanic, Herbarium keeper (per session)  | - | Rs. 82-00  |
| 5. | Lab Attender (per session)<br>(One session before commencement of<br>examinations and one session after<br>completion of Practical examinations.<br>will be allowed)      | - | Rs. 82-00  |
| 6. | Watermen (per day)  | - | Rs. 82-00  |
| 7. | Sweeper (per day)   | - | Rs. 82-00  |

**Contingent Expenditure:**

- |    |  |   |                        |
|----|--|---|------------------------|
| 1. | Contingent expenditure for purchase of<br>materials for Practical Examination. |   |                        |
|    | a) Physics   | - | Rs.2-00 per candidate  |
|    | b) Botany  | - | Rs.2-00 per candidate  |
|    | c) Zoology   | - | Rs.4-00 per candidate  |
|    | d) Chemistry   | - | Rs.6-00 per candidate  |
|    | e) Other Office Contingencies  | - | Rs.2-00 per candidate  |
|    | f) Vocational courses  | - | Rs.20-00 per candidate |

**Practical Examiners:**

- |    |  |   |  |
|----|--|---|--|
| a) | TA & DA to practical Examiners<br>(Practical examiners will report to duty a session<br>before the commencement of the examination<br>for the reporting session only, DA will be paid) | - | Actual Bus fares towards<br>TA and eligible DA as<br>per AP TA Rules<br>DA @Rs.300/- per day |
| b) | Local conveyance @ Rs.120/- (in district)  |   |  |
| c) | Remuneration   | - | Rs.15.15 per script.   |
| d) | Out station allowance for 50 Kms and above<br>(Below 50 Kms not eligible)  | - | @ Rs. 450/-  |

**B REMUNERATION FOR VOCATIONAL PRACTICALS:**

The remuneration @ Rs.50/- (Rupees: Fifty only) per paper for setting of the Practical Question Papers be paid only to the External Examiners. Remuneration for the valuation of Practical Answer Scripts @ Rs.15.15 ps. per script shall be shared equally between the external and internal examiners, subject to a minimum of Rs.50/- for each subject.

- |    |  |   |                       |
|----|--|---|-----------------------|
| 1. | Chief Superintendent                               | - | Rs.225-00 per session |
| 2. | Skilled Assistant                                  | - | Rs.120-00 per session |
| 3. | Lab Attender                                       | - | Rs. 82-00 per session |
| 4. | Practical Question Paper setting External Examiner | - | Rs. 50-00             |

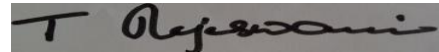
The practical question papers shall have to be set at the Examination Centres for five (5) non para medical courses i.e., course codes 207,316,407,503,504 & six (6) para medical courses i.e. course codes 610,611,612,613, 614&615 with revised syllabus and for 30 vocational courses with old syllabus and Bridge courses by the external examiners and remuneration at the rate of Rs.50/- is to be paid at the examination centre only to the external examiners who set the practical papers for above courses.

- |    |   |   |  |
|----|---|---|--|
| 5. | Cost of materials (Certificate should be given by Chief Superintendent) | - | Actual per course requirement not exceeding Rs.20-00 per candidate |
| 6. | TA & DA to Examiners  | - | Actual bus fares towards TA & eligible DA as per AP TA rules.      |

**Note:General & Vocational Practical Bills Produced Separately**

Sd/- M.V. SATYANARAYANA  
SECRETARY

//True Copy Attested//



Joint Secretary (Accounts).



**BOARD OF INTERMEDIATE EDUCATION::ANDHRA PRADESH HYDERABAD**

**THE RATES OF REMUNERATION PAYABLE TO VARIOUS PERSONNEL INVOLVED IN  
CONDUCT OF THEORY EXAMINATIONS I.P.E March 2016.**

(AS PER PROCEEDINGS RC.NO. 6/C25-4/IPE MARCH 2016 DATED: 09-02-2016.)

<b>I</b>	<b><u>Remuneration for Theory Examns. (Per Day):</u></b>	<b>Rs.</b>
1.	Chief Superintendent	- 225-00
2.	Departmental Officer	- 200-00
3.	Additional Chief Superintendent (for Private Unaided Junior College)	- 225-00
4.	Asst. Superintendent(Invigilator)	- 120-00
5.	Clerk	- 100-00
6.	Attender	- 82-00
7.	Watermen	- 82-00
8.	Sweepers	- 82-00
9.	Custodian	- 225-00

TA ,DA & Remuneration to C.S / A.C.S / Departmental Officer will be allowed for 5 days.One day for attending training classes and four days for pre& post examination work.

**II** **Rates of D.A.:**

1.	12 hours and above	- Full D.A	As per APTA Rules
2.	6 hours and above (but less than 12 hours)	- Half D.A.	
3.	Less than 6 hours	- No D.A.	

OR

4.	Local conveyance in districts	- @ Rs. 120-00
5.	Out Station Allowance for other places	- @ Rs. 450-00

**III** **Scale of Appointment of Invigilators, Watermen, Clerk, Sweeper & Attender:**

1.	Invigilators	-	For every 20 candidates – one invigilator is to be appointed and 10% extra.
2.	Clerk	-	One clerk is to be appointed for each examination centre.
3.	Watermen	-	For every 80 candidates – One Waterman is to be appointed.
4.	Sweeper	-	One sweeper on each day for the centre with provision for two where candidates exceeds 300.
5.	Attender	-	One Attender is to be appointed per day.

**Note:General & Vocational Practical Bills Produced Separately**

Sd/- M.V. SATYANARAYANA  
SECRETARY



//True Copy Attested//

**Joint Secretary (Accounts).**



**CONTINGENT BILL FORM FOR INTERMEDIATE PUBLIC EXAMINATIONS THEORY/  
PRACTICALS**

Dist Code.....

Col. Code.....

Detailed bill of expenditure incurred on account of the Intermediate Public Examinations (Theory/Practicals) held at \_\_\_\_\_ College \_\_\_\_\_ in the month of \_\_\_\_\_ 201 .

**Total No. of Candidates Present: Theory \_\_\_\_\_ Practical \_\_\_\_\_**

<b>A.</b>	<b>REMUNERATION</b>	<b>No. of Personnel as per scale</b>	<b>No. of Days/ Sessions</b>	<b>Rate of Remuneration</b>	<b>Amount (Rs. Ps.)</b>
1.	Chief Superintendent				
2.	Addl. Chief Superintendent (if any)				
3.	Assistant Supdt.				
4.	Departmental Officer				
5.	Observer				
6.	Practical Examiners				
7.	Clerk				
8.	Attender				
9.	Waterman				
10.	Sweepers				
11.	Skilled Assistant				
12.	Museum Keeper				
	Store Keeper				
	Gas Mechanic				
	Herbarium Keeper				
13.	Lab Attender				
14.	Others if any (specify)				
<b>TOTAL:</b>					
<b>B. T.A. &amp; D.A./ CONVEYANCE CHARGES:</b> (Departmental Officer/ Practical Examiners/ Observer). Attach separate sheet duly indicating subject wise practical examiners for both General & Vocational.					
<b>TOTAL:</b>					
<b>C. (1) CONTINGENCIES (THEORY) @ Rs.8/- PER CANDIDATE</b> No. of candidates ( ) x Rs.8/-.					
<b>(2) PRACTICAL EXAM. CHARGES (MATERIAL)- (GENL/VOCL)</b>					
Botany @ Rs.2-00 per Candidate -x ( ) No. of Candidates					
Zoology @ Rs.4-00 per Candidate -x ( ) No. of Candidates					
Physics @ Rs.2-00 per Candidate -x ( ) No. of Candidates					
Chemistry @ Rs.6-00 per Candidate -x ( ) No. of Candidates					
Others (specify)					
<b>(3) VOCATIONAL PRACTICAL CHARGES @ Rs.20/-</b> -x ( ) No. of Candidates					
Supported by Copies of time table and batches & No. of Students.					<b>TOTAL:</b>
					<b>GRAND TOTAL (A+B+C):</b>

**ABSTRACT**

Amount of advance received Rs. \_\_\_\_\_  
 Total expenditure incurred (A+B+C) Rs. \_\_\_\_\_  
 Balance amount to be paid to the Centre Rs. \_\_\_\_\_  
 Refundable amount if any to the B.I.E Rs. \_\_\_\_\_

**CERTIFICATE**

I CERTIFY that all charges entered in this bill have been paid as per rules and vouchers for all expenditure and all work bills are attached to the bill.

I have enclosed all vouchers for the sums, and am responsible for any excess payments. Such amounts will be refunded to Board of Intermediate Education whenever ordered for.

I further CERTIFY that the expenditure incurred in this bill is true and correct.

Station: \_\_\_\_\_

Signature of the Chief Superintendent  
(with seal)

Dated: \_\_\_\_\_

NAME:  
DESIGNATION:

.....  
**(FOR OFFICE USE)**

Bill passed for Rs. \_\_\_\_\_ (Rupees: \_\_\_\_\_)

Rs. \_\_\_\_\_ (Rupees: \_\_\_\_\_) adjusted towards advance paid.

An amount of Rs. \_\_\_\_\_ is due to the B.I.E., A.P., Hyderabad.

OR

An amount of Rs. \_\_\_\_\_ is due to Chief Superintendent.

**DEPUTY SECRETARY (ACCOUNTS)**  
Board of Intermediate Education, A.P, Hyderabad

**J.A/ S.A.**

**SUPDT.**  
.....

- N.B:**
- 1) Bill should be sent **IN DUPLICATE** immediately on conclusion of the examination.
    - a) **Contingent bills shall be submitted for settlement within 15 days from the date of last examination in that center, failing which a penal cut of 20% will be imposed.**
    - b) **Claims for settlement of Contingent bills will not be accepted after 30-04-2016.**
  - 2) Acquittances and vouchers in original shall be enclosed.
  - 3) Refund shall be made through Demand Draft only.
  - 4) Remittances towards Sale proceeds if any shall be sent through Demand Draft only along with this bill.
  - 5) Erasers should be avoided.
  - 6) All corrections should be **IN RED INK** duly attested by the Chief Superintendent.
  - 7) \* If no advance is received, the words **“NO ADVANCE WAS RECEIVED”** should be written.

**Note: General & Vocational Practical Bills Produced Separately**



**ANNEXURE-V**

**BOARD OF INTERMEDIATE EDUCATION::ANDHRA PRADESH**  
**HYDERABAD**

**STATEMENT SHOWING PERMISSABLE ITEMS FOR CONTINGENT**  
**EXPENDITURE AS ON 30 -01-2016**

01	Bottles of Ink / Sketch Pens	:
02	Pin sheets / Stapler pins	:
03	Paste / Gum	:
04	Sticks of Sealing wax	:
05	White long cloth and stitching charges	:
06	Thread or Country twine	:
07	Candles and Match boxes	:
08	Conveyance charges for question papers from Police Station to Examination Centre and Examination Centre to Post Office or DRDC	:
09	Examination Hall arrangements, Seating arrangements etc.	:
10	Drinking Water pots at Examination Hall and Glasses	:

**Note:General & Vocational Practical Bills Produced Separately**

**JOINT SECRETARY(ACCTS)**